

Committee Structure Worksheet

A. Name of Committee- Christian Education Committee

B. General Description or Purpose of Committee- To give guidance and structure to the teaching of adults and youth in their spiritual journey.

C. Committee Structure & Process-

1. Membership Makeup & Appointment

a. Officers- Chairperson and Secretary/Treasurer

b. Terms of Service-

1. To begin the committee there will be 4 members with a three year term, 3 members with a two year term, and 2 members with a one year term.
2. Minimum of two Sunday School teachers
3. Minimum of five total people
4. Maximum of eleven people
5. One Consistory member to act as a liaison to the Consistory on behalf of the committee

c. Qualifications- (all apply to each member)

1. Member of Washington Reformation Church
2. Adhere to Safe Sanctuary Guidelines, which includes passing a background check performed by the Consistory

2. Meeting Times- Four times per year, which are separate from Sunday School Teachers meetings

3. Reporting- One Consistory member must be present at each meeting to report back to the Consistory as a liaison of the committee.

D. Responsibilities-

1. Guide and prepare teachings
2. Select and prepare Sunday School Curriculum
3. Assist in the Confirmation process
4. Adult education
5. Vacation Bible School
6. Church camp scholarships
7. Guide the Youth Group